

CITY OF BRISTOL
MEETING MINUTES
October 5, 2015

The regular meeting of the Bristol City Council was held on Monday, October 5, 2015 at 7:00 pm. Members present were: Fran Morehouse, Jim Peterson, Chris Farrell, Aaron Johnson, Dary Peckham and Dave Kroll. Others present were: Dennis Neuhardt, Paul & Bryan from Stockwell Engineering, Paul Orr, Garry Lone, Jim Urban of Winwater, Lynn Johnson, Tom Sannes and Joy Voss. The meeting was called to order by Fran Morehouse. A motion to amend the agenda to include code enforcement was made by Farrell, second by Johnson. Motion carried. A motion was made by Peterson to approve the minutes from the last regular meeting, second by Peckham. Motion carried. A motion to pay claims as presented was made by Peckham, second by Farrell, motion carried.

GUESTS: Bryan from Stockwell Engineering reported that work on Main Street is mostly complete, they are hoping to pave Main Street only this year if weather permits. Paul from Stockwell explained that are plenty of funds available yet on the project; new outside read water meters could be added to the project, this would include equipment & software. Installation of the meters would not be included. The meters would be read from a laptop computer, it would take just a few minutes to drive around to obtain the readings. Discussion followed, including the possibility of amending the ordinance regarding property owner responsibility from the water shut-off to the dwelling. A motion to add the new outside reader meters to the project was made by Johnson, second by Peterson. Motion carried. Paul Orr was present to request a spiking permit for the Pheasant Opener that the Fire Department sponsors. A special meeting to approve this request was scheduled for October 12th at 7:00 pm. It was mentioned that the tank behind the fire station has been leaking, he will check into this and report back. Lynn Johnson inquired about sidewalk repairs on Main Street. The council encourages business owners to contact the contractors that are already in town working on the water/sewer project if they are interested in repairs. Tom Sannes arrived at 8:15 pm and introduced himself as new counsel for the City. He made recommendations on dealing with delinquent water accounts and other general concerns.

MAINTENANCE: Kroll has contacted Northwestern Energy about problems with lights on Main Street. The insurance adjuster has sent information on the hail claim from this summer. A motion to get a bid on these repairs was made by Peterson, second by Farrell. Motion carried.

OLD BUSINESS:

Peckham reported that Mike Olson, the code enforcement officer, has presented a summary of violations that he will address. A motion to authorize Olson to send letters to property owners was made by Johnson, second by Farrell. Motion carried. 2nd reading of 2016 budget: A motion to approve the 2nd reading of the 2016 budget was made by Peterson, second by Farrell. Motion carried.

NEW BUSINESS:

Two buildings permits were presented. A motion to approve permits for Jeff Kroll and Gene Williamson were approved by Johnson, second by Farrell. Motion carried.

FINANCE OFFICER: Voss discussed the August financials, noting one correction that \$18.45 of income should be in the Special Assessment fund rather than the General Fund. Work continues on updating financial records and reviewing delinquent water accounts.

CLAIMS AS FOLLOWS:

A & S Hardware	114.79
Aaron Johnson	355.30
American Engineering	2,485.00
BADC	300.00
Chris Farrell	355.30
Dahme Construction	357,492.30
Dakota Waste Solutions	1,900.00
Dary Peckham	152.38
Dave Kroll	3,347.45
Dave Kroll - supplies	50.29
Day Co Hwy Dept	814.89
Fran Morehouse	383.25
Horter Restoration & Repair	358.37
Internal Revenue Service	1,468.34
James Peterson	355.30
James Valley Telephone	156.42
Joy Voss	306.00
Northwestern Energy	1,259.56
NRWA	1,796.87
Personnel Concepts	25.90
Reporter & Farmer	119.70
SaDell Neuhardt	10.00
SaDell Neuhardt	766.98
SD Dept of Health	15.00
SD One Call	50.40
SD Unemployment Ins	48.13
Stockwell Engineering	29,967.08
United Lease & Finance	10,797.88
WEB Water	3,397.59
	418,650.47

Motion to adjourn was made by Peterson, second by Farrell. Motion carried. Next regular meeting is Monday, November 2 at 7:00pm.

Finance Officer,
SaDell Neuhardt

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