

CITY OF BRISTOL
MEETING MINUTES
December 7, 2015

The regular meeting of the Bristol City Council was held on Monday, December 7, 2015 at 7:00 pm. Members present were: Fran Morehouse, Jim Peterson, Chris Farrell, Aaron Johnson and Dary Peckham. Others present were: Amanda Fanger, Bill Akron, Maggie & Kurt Holkestad, Brian from Stockwell Engineering and Joy Voss. The meeting was called to order by Fran Morehouse. A motion to amend the agenda to include building permits and Bill Akron was made by Johnson and second by Peckham. Motion carried. A motion was made by Peterson to approve the minutes from the last regular meeting, second by Farrell. Motion carried. A motion to pay claims as presented was made by Peckham, second by Johnson, motion carried.

GUESTS: Paul Orr represented the Fire Department, a financial report is not yet available. All positions have been filled and two people are currently taking classes. There have been 21 fire calls in 2015, most of which have been traffic incidents. Kurt & Maggie Holkestad were present to discuss problem with neighboring dog, they had already contacted law enforcement when the incident occurred. Brian from Stockwell Engineering gave an update on the water/sewer project. The project is mostly complete. In the spring they will have to replace additional water mains on 4th Avenue that were discovered and had not been updated and a valve on 3rd Avenue that needs to be replaced.

MAINTENANCE: Updates on the roof repairs from the summer storm were discussed. A new bid will be submitted at the next meeting. Thank you to David Kroll for all the extra work he did during this water project.

OLD BUSINESS: A motion to accept the second reading for the renewal of the Capitol Lanes liquor license was made by Johnson and second by Farrell. Motion carried

NEW BUSINESS: Aaron Johnson presented multi-resident dwelling charges from surrounding communities. After much discussion a motion was made to increase the monthly sewer rate from \$40 to \$100 for the apartment buildings. The monthly rate for the nursing home was tabled until January until more information is available. Bids are being accepted for the water meter project. The contractor will be contacting the homeowner to set up a time and date for the replacement of meters. A motion was made by Johnson and seconded by Farrell to adopt a Records Retention and Destruction Policy. Motion carried. Two building permits were presented, motion by Johnson and second by Farrell to accept. Motion carried.

FINANCE OFFICER: November financials were reviewed. Total expenses for the year will be under budget, with the exception of the water/sewer project which had not been included in the 2015 budget. The short-term water/sewer loan will be paid off out of unspent sales tax money.

Executive Session: A motion was made at 8:56pm to enter into Executive Session, citing personnel. Board President, Morehouse declared out at 9:15pm.

A motion to approve 2016 Salary Resolution was made by Peterson, second by Farrell, motion carried.

CLAIMS PAID ARE AS FOLLOWS:

| | |
|--------------------------|------------|
| A & S Hardware Hank | 196.37 |
| BADC | 300.00 |
| Biersbach Lumber | 751.40 |
| CompQuest | 49.50 |
| Dahme Construction | 134,010.03 |
| Dakota Waste Solutions | 1,900.00 |
| Dave Kroll-insurance | 300.00 |
| Dave Kroll | 2,509.55 |
| DENR | 50.00 |
| Hansmeier & Son | 140.00 |
| Horter Restoration | 160.84 |
| Internal Revenue Service | 831.96 |
| James Valley Telephone | 156.97 |
| Joy Voss | 240.00 |
| Midco Diving & Marine | 2,699.00 |
| Northwestern Energy | 1077.14 |
| NRWA-loan payoff | 17,724.07 |
| Reporter & Farmer | 39.72 |
| SaDell Neuhardt | 766.98 |
| SD Dept of Health | 15.00 |
| SD Govt FO Assn | 40.00 |
| SD One Call | 154.56 |
| Stockwell Engineering | 44,601.90 |
| VOID | 0.00 |
| Walmart | 17.16 |
| WEB Water | 3,203.33 |

Motion to adjourn meeting was made by Peterson, second by Farrell. Motion carried. Next regular council meeting will be January 7, at 7 pm.

Finance Officer,
SaDell Neuhardt

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