

CITY OF BRISTOL  
REGULAR MEETING  
May 2, 2016

The regular meeting of the Bristol City Council was held on Monday, May 2, 2016 at 7:00 p.m. Those present were: Board President Morehouse, Johnson, Peckham, Peterson, and Farrell. Others present were: Brenda Mammenga, Steve Hjellming, Lynn Johnson, David Kroll, Janet Lardy, Brian from Stockwell Engineering, Alice Jean Peterson, Jerry Roitsch, James Sikes, Ralph Taylor, Bill Akron, Sara Johnson, Pam Barse. The meeting was called to order by Board President Morehouse. Motion was made by Peterson to approve the minutes from the last regular meeting, second by Peckham. Motion carried. Motion was made by Farrell to approve the amended agenda to include Mike Olson-Code Enforcement, concession stand, shop roof and mosquito control, second by Johnson. Motion carried. Farrell made a motion to pay claims as presented, second by Peterson. Motion carried.

**GUESTS:** Brenda Mammenga gave an update on the upcoming volleyball season. It will run from June 15 to August 10 each Wednesday night. She inquired on the possibility of water availability. Discussion followed, no action taken. Peckham and Sikes will move picnic tables from park to the volleyball area. Ralph Taylor was present to discuss repairs that are needed for draining near his property. Estimates from Dahme Construction were reviewed. A motion was made by Peckham to request a change order to add these repairs to the water/sewer project, second by Farrell. Motion carried. Bill Akron had questions on a building permit and fence. Sara Johnson and Pam Barse were in attendance to represent the Bristol Pool Board. The tentative open date for the pool is June 3<sup>rd</sup> or 6<sup>th</sup>. Robbin Carlson has resigned, the Board is currently looking for volunteers. A motion was made by Johnson to approve the Pool Board's recommendations for pool employee hourly pay rates for the 2016 season: Lifeguards: Jack Carlson-\$9.00, Erika Herr-\$9.00, Karie Lone-\$9.50, Heather Lone-\$9.50, Brandy Peterson-\$8.50, second by Peterson. Motion carried. They are still waiting on two more to turn in applications. Brian from Stockwell Engineering presented pay applications from CDJ Plumbing for parts and labor. A motion to approve the claim was made by Peckham, second by Farrell. Motion carried. There are 134 new meters installed with 26 remaining. 4<sup>th</sup> Ave water mains are done, water samples passed inspection.

**MAINTENANCE:** Sikes inquired about vacant properties that need the new water meters. Letters will be sent and a waiver must be signed by property owner that they will be responsible to pay for meter in the future; they also will have to pay the surcharges even if water is not turned on. Meter at school building was discussed. The extra large dumpsters will be available by the city shop for a few more weeks; cost for each dump is app \$600. We are now in compliance with DENR for water samples. CDJ Plumbing repaired the hour meter at the lift station. Sikes reported water/mold issue in an unoccupied residence. A motion was made by Johnson, second by Peckham for Sikes to purchase pallet forks for skidsteer. Motion carried. Peckham marked the street lights that are not working. A permanent payment drop-off box will be installed at the RV park.

**OLD BUSINESS:** Sikes and Brian from Stockwell Engineering explained that the lagoon is in immediate need of repair. There is an area bordering the lagoon that is only 15' wide. Brian presented a proposal for \$3,500 to survey the area. The state will be contacted to request assistance on funding. Motion was made by Peterson, second

by Farrell to approve the survey. Motion carried. A motion to adjourn the old board was made by Peterson, second by Johnson. Motion carried.

NEW BUSINESS: Board President Morehouse called the Board Members to order to reconvene the new board. Farrell made a motion to elect Fran Morehouse as Board President, second by Lardy. Motion carried. Lardy made motion to elect David Kroll as Vice President of the Board, second by Farrell. Motion carried. Kroll made motion, second by Farrell to accept the following positions appointed by Board President Morehouse: Finance Officer-SaDell Neuhardt, City Attorney-Tom Sannes, Official Depository-First Savings Bank, Official News Paper-Reporter and Farmer, Library-Morehouse, Parks-Dary Peckham, Pool-Dave Kroll, Cemetery-Head Chris Farrell, Janet Lardy, Fire-Chris Farrell, Streets-Head-Dary Peckham, Chris Farrell, Water/Sewer-Head David Kroll, Janet Lardy. Motion Carried. Lynn Johnson discussed his concerns about Main Street. He also complimented the Board. Code enforcement officer Mike Olson reviewed the ongoing process. 14 of 19 properties have seen progress, 2 extensions have been requested. Akron feels there are 19 more properties that need to be addressed; he will give a list to Olson. Olson explained process for condemning nuisance properties. A motion was made by Kroll, second by Farrell to approve 4 building permits and 2 destruction permits. Motion carried.

FINANCE OFFICER: March financials were reviewed. Mosquito grant has been applied for. Loss control survey needs to be updated. New flags for the city office were purchased and will be installed this month.

CLAIMS AS FOLLOWS:

A & S Hardware	168.83
AVENET-website	375.00
BADC	300.00
Dakota Waste Solutions	2525.50
Dale's Service	108.98
Groton Area School Dist	434.35
Horter Restoration	31.60
IRS	1439.02
Fran Morehouse-vacuum	35.00
James Valley	155.65
QQP	36.69
NW Energy	595.55
Reporter & Farmer	191.24
Safety Service Inc	278.99
SD Dept of Health	15.00
SD Finance Officer School	75.00
SD Dept of Revenue	362.66
SD One Call	20.16
SDPAA	9992.85
SD Unemployment Ins	90.96
James Sikes-ins	300.00
Stockwell Engineering	9117.25
Walmart	363.16
WEB Water	4753.23
WinWater	9500.00

PAYROLL:

Neuhardt, SaDell	843.50
Sikes, James	2432.81

Voss, Joy 248.19

TOTAL: 44,791.17

Motion to adjourn was made by Farrell, second by Kroll. Motion carried. The next regular meeting will be held on Monday, June 6, 2016 at 7:00 p.m.

SaDell Neuhardt,

Estimated Cost of Publication: \$