

CITY OF BRISTOL  
REGULAR MEETING  
December 1, 2014

The regular meeting of the Bristol City Council was held on Monday, December 1, 2014 at 7:00 p.m. Those present were: Board President Atherton, Peterson, Farrell, and Johnson. Others present were: Ted Horn, Merry Lone, Jason Bickel, Dave Kroll and Merrie Atherton. The meeting was called to order by Board President Atherton. Motion was made by Farrell to approve the minutes from the last regular meeting, second by Peterson. Motion carried. Motion was made by Johnson to approve the agenda, second by Farrell. Motion carried. Johnson made a motion to pay claims as presented, second by Farrell. Motion carried.

**GUESTS:** Ted Horn was in attendance in regards to the letter he received about an unlicensed vehicle. Board advised Horn of Ordinance 7-4-1—Abandoned Automobiles. Vehicles. A person, persons, or business who shall leave or have on their property a vehicle or vehicles which have not been licensed the past year shall remove or cause to have removed said vehicle within thirty days after having received notice from the City Council. The City Council shall reserve the right to remove said vehicle after thirty days from the premises at the owner's expense. Merry Lone and Jason Bickel were in attendance to get the Board's opinion on renovating the Highway Sign. They also brought forward the idea of a marquee style sign by the Girl Scout Garden to allow the Community to share events. Board advised to move forward with the Highway sign and see how many businesses are interested in sponsoring then would have a better idea on how much of the cost of the sign maybe covered by sponsors. Board advised City would be interested in covering the price difference, but needs to have an idea on the amount.

**MAINTENANCE:** David Kroll, Maintenance Department spoke with the Sales Representative from WinWater who was wondering if the Board would be interested in hearing a presentation on the electronic read water meters. Board advised he could come to the January meeting to give a presentation. Kroll advised Board all valve boxes have been cleaned and foam plugs were ordered to stop sand from getting back in. Cameras have appeared to deter abuse of the overflow dumpster. Chlorine tester has been received. The skid steer had a leak in the track JGE will repair and bring back. Salt/Sand supply should be sufficient to carry through the winter. A motion was made by Farrell to set up an appraisal board of 3 property owners to appraise the property declared as surplus property and put notice in the paper for sealed bids on the Truck and contract the Payloader for offers with JGE as the broker; 1978 Payloader, Ford Snow Plow Truck, with blade, and sander, second by Peterson. Motion carried.

**OLD BUSINESS:** Certified letters were sent out to property owners in regards to unlicensed vehicles. Some property owners have contacted members of the Board, Finance Officer, and Maintenance advising of their situation, or advising it has been resolved.

**NEW BUSINESS:** A motion was made by Johnson to match Web Water's increase in the water rates of \$0.20 per 1000 gallons, second by Farrell. Motion carried. Discussion was held on multi-residential buildings in town and their current sewer rate. Surrounding communities rates will be checked and compared then Bristol's rate will be discussed at the January meeting. A motion was made by Farrell to approve Resolution 2014-06 Transfer Funds

**WHEREAS,** to provide service to the Community of Bristol, the City of Bristol completed necessary improvements to the sanitary and storm sewer causing the sewer fund to be over budget.

**WHEREAS,** to provide service to the residents of the City of Bristol, the City provided metal roll-offs to the residents, causing the garbage fund to be over budget.

**WHEREAS,** to provide service to residents of the City of Bristol, major water main breaks were repaired and water main valves were repaired, causing the water fund to be over budget.

**WHEREAS,** the City of Bristol needs to transfer funds and that the Finance Officer is authorized to transfer funds as of December 1, 2014.

**NOW, THEREFORE, BE IT RESOLVED** that the City of Bristol transfer \$5,000.00 from the Sales Tax Fund to the Water Fund, \$2,500.00 from the Sales Tax Fund to the Garbage Fund, and \$13,000.00 from the Sales Tax Fund to the Sewer Fund, on this 1<sup>st</sup> day of December, 2014.

Second by, Peterson. Motion carried.

**FINANCE OFFICER:** Motion was made by Peterson second by Johnson to accept the November financials. Motion carried.

**EXECUTIVE SESSION:** A motion was made at 8:37 pm by Farrell to enter into Executive Session, citing personnel. Board President, Atherton declared out at 8:46 pm. A motion was made by Peterson to approve 2015 Salary Ordinance, David A Kroll, maintenance person, current \$13.80 per hour will increase to an hourly wage of \$14.21 per hour, and to change Merrie Atherton, Finance Officer, from \$536.40 bi-weekly salary to \$552.60 bi-weekly salary, Board President currently \$55.00 per meeting will change to \$65.00 per meeting, Trustees currently \$45.00 per meeting will change to \$55.00 per meeting, Extra and part-time help currently \$7.50 per hour will change to follow minimum wage guidelines, second by Farrell. Motion carried. This is to go into effect January 1, 2015.

**CLAIMS AS FOLLOWS:**

A & S Hardware	113.82
Avenet	375.00
BADC	300.00
Butler Cat	147.42
Dakota Waste Solutions	1900.00
David A Kroll	300.00
Horter Restoration	593.89
James Valley	155.73
Northeast Excavation	510.20
Northland Auto	100.44
NRWA	1796.87
NW Energy	24.93
NW Energy	478.53
NW Energy	200.87
NW Energy	60.60
NW Energy	83.21
Reporter & Farmer	109.11
Rich Kroll	42.99
Safety Service	117.80
SD Dept of Health	13.00
SD Gov FO Assc	40.00
SDML	421.63
SD One Call	31.50
Snaza Implement	29.98
WEB Water	2706.79

TOTAL: \$10654.31

Motion to adjourn was made by Peterson, second by Farrell. Motion carried.

The next regular meeting will be held on Monday, January 5, 2015 at 7:00 p.m.

Finance Officer,

Merrie Atherton

Estimated Cost of Publication: \$