

**CITY OF BRISTOL
REGULAR MEETING
January 5, 2015**

The regular meeting of the Bristol City Council was held on Monday, January 5, 2015 at 7:00 p.m. Those present were: Board President Atherton, Peterson, Farrell, Morehouse and Johnson. Others present were: Jim Urban, Dave Kroll and Merrie Atherton. The meeting was called to order by Board President Atherton. Motion was made by Morehouse to approve the minutes from the last regular meeting, second by Farrell. Motion carried. Motion was made by Peterson to approve the amended agenda, adding Commercial Zoning, second by Morehouse. Motion carried. Farrell made a motion to pay claims as presented, second by Johnson. Motion carried.

GUESTS: Jim Urban from WinWater was in attendance to give the Board a presentation on Water meters. The majority of the current water meters in resident's homes are outdated and no longer available. The older water meters are not accurate as they slow down over time. Jim advised the Board on different options that would be available to start upgrading the City's meters so the City doesn't face so much water loss. Jim also gave prices on new water meter systems. A motion was made by Johnson to purchase 10 new water meters, 4 antennas to go on the 4 new water meters the City already has, and the Pitstop for reading the meters with funds to be used from the Sales Tax fund to make purchase, second by Farrell. Motion carried. Over time the City plans to replace all old meters and go to automated meter reading to make water bills more accurate and reduce water loss.

MAINTENANCE: David Kroll, Maintenance Department advised Board the surveyors have completed their work. Gabe is currently working on the layout of the new lines for the Water/Sewer project. His plan is to submit the plan to the State in January, open for bids in February, read in March. Gabe will be at February or March meeting. Dave mentioned when the he was doing the walk through for the Insurance Safety Inspection the Fire Hall has some things in need of attention. Dave and Josh will attend the Fire Meeting on Monday, January 12, 2015, to alert Fire Dept of the items in need of attention.

OLD BUSINESS: Bids for the Snow Plow were opened and read aloud. Three bids were received: David Sigdestad \$1250.00, Sam Swanson/Kent Lorensberg \$511.50, Tom Lone \$1101.00. Morehouse made a motion to accept David Sigdestad's bid of \$1250.00, second by Johnson. Motion carried. Unlicensed Vehicles were discussed. The Board reviewed who has licensed or moved vehicles and how has not. Multi-Residential Properties sewer rates were discussed. Rates from Roslyn, Webster, and Groton were reviewed. The City will work on new rates for 2016 and leave 2015 as is with the new surcharge rates as the only change. Letters will be sent to Sun Dial Manor and the Apartment Buildings to advise rates will be changing in 2016. Rates will be discussed when the City works on the 2016 budget.

NEW BUSINESS: Petitions for the April Election can be picked up January 30th, 2015. There is two, three year Board Positions up for re-election this year. In accordance with Salary Ordinance #77 the Municipal Finance Officer, Merrie Atherton will be paid a bi-weekly salary of \$552.60, the Municipal Maintenance Person, David Kroll will be paid an hourly wage of \$14.21

per hour, 40 hours per week, 5 hours overtime allowed per week at \$21.32 per hour. The Board President, Joshua Atherton will be paid \$65.00 per meeting and board members, James Peterson, Aaron Johnson, Fran Morehouse, and Chris Farrell will be paid \$55.00 per meeting. Board discussed Commercial Zoning, this item was tabled until the February meeting and will be reviewed at that time.

FINANCE OFFICER: Motion was made by Farrell second by Johnson to accept the December financials. Motion carried.

CLAIMS AS FOLLOWS:

American Engineering	5800.00
A & S Hardware	215.75
BADC	300.00
Biersbach Lumber	837.20
Dakota Waste Solutions	1900.00
David A Kroll	300.00
DENR	50.00
Gellhaus & Gellhaus	20.00
Horter Restoration	1904.30
James Valley	155.32
Mac's	299.93
Matheson	78.72
Matt's Tree Service	1575.00
Northland Auto	47.68
NRWA	1796.87
NW Energy	223.49
NW Energy	83.97
NW Energy	1386.71
Reporter & Farmer	88.27
Runnings	311.70
Safety Service	58.90
SD Dept of Health	13.00
SD One Call	37.80
Walmart Business	61.42
WEB Water	2587.55
WinWater	272.50

TOTAL: \$20406.08

Motion to adjourn was made by Peterson, second by Farrell. Motion carried. The next regular meeting will be held on Monday, February 2, 2015 at 7:00 p.m.

Finance Officer,
Merrie Atherton

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