

City of Bristol

July 10, 2023

Regular Meeting

The regular meeting of the Bristol City Council was held on July 10, 2023 at 6:30PM at the City Hall. Those present: Board President Farrell, Vice President Schmieg, Johnson, Peckham, Rithmiller (FO), Seifert, and Stolsmark (MO). Guests: Mike Gutenkauf- IMEG. The meeting was called to order by Board President Farrell. A motion by Peckham, second by Seifert to approve June's regular meeting minutes. All members present voted aye. Motion carried. A motion by Schmieg, second by Johnson to amend the agenda, and add Bridge approach under Streets. All members present voted aye. Motion carried. Now, a motion by Schmieg, second by Seifert to approve the agenda. All members present voted aye. Motion carried. A motion by Schmieg, second by Johnson to approve the claims as presented. All members present voted aye. Motion carried.

Public Comment:

Public Appointments: Mike Gutenkauf was present to discuss the Bridge Improvement Grant and the terms of it, along with the application IMEG completed for the City of Bristol. He stated that we should know if the city is approved for 100% coverage on a replacement of the bridge by January 2024. A motion by Schmieg, second by Peckham to approve the Bridge Improvement Grant/Local Federal Bridge Programs Resolution Authorizing Submission of applications. All members present voted aye. Motion carried.

Claims presented:

Agtegra	\$630.55	Weed killer
AgriMax	\$110.00	Weed killer
BADC	\$300.00	Library fee
City of Webster	\$730.81	Mosquito spraying-2 times
Dakota Pump & Control	\$4,235.72	Conduit
Dakota Waste	\$2,600.00	Garbage & fuel surcharge
Hawkins	\$4,796.41	Pool chemicals
Horters	\$2,620.38	Fire truck servicing, fuel, filters, oil
JGE	\$945.10	Skidsteer servicing
IRS	\$2,298.42	June payroll taxes
James Valley	\$282.92	phones & internet
Northwestern Energy	\$864.24	Pool electric
Northwestern Energy	\$1,864.39	Electric
Quickbooks	\$34.61	Intuit subscription
Reporter&Farmer	\$157.62	Minutes
Rob's Septic	\$500.00	Porter potty for Volleyball
SD 811	\$7.77	Locates
SD DOT	\$1,645.46	Bridge preliminary work-20%
SD Public Health Lab	\$15.00	Water sample
S & S Lumber	\$389.94	RV park fence stain
SD DOR	\$403.80	Sales Use
USDA	\$568.00	Lagoon loan
Webster Ace	\$383.25	Water, Roundup, batteries, pool supplies
WEB	\$6,442.59	Water

TOTAL CLAIMS: \$32,826.98

PAYROLL:

General Fund	\$8,416.62
Water Fund	\$692.92
Sewer Fund	\$692.92
TOTAL PAYROLL:	\$9,802.46
<u>TOTAL ALL CLAIMS:</u>	<u>\$42,629.44</u>

Old Business: Rithmiller stated that Maguire Iron will begin the water tower cleaning/painting project Monday, July 17th. A bid from Bituminous Paving was reviewed and is being tabled until August’s regular meeting. A motion by Schmiege, second by Johnson to table the bid, and get an estimate on what repaving the bridge approaches would cost from Bituminous, also. A motion by Schmiege, second by Seifert to approve updates to the 2023-02 City Wide Fee Resolution. Copy on file at the City Hall. All members present voted aye. Motion carried.

Resolution 2023-02

**CITY WIDE FEE RESOLUTION - SETTING FEES AND CHARGES FOR SERVICES PROVIDED
BY THE CITY OF BRISTOL, SD**

WHEREAS, the City of Bristol provides numerous services and enforces several requirements which are supported financially by various fees and charges as allowed by South Dakota Codified Law and City Ordinances; and

WHEREAS, The City of Bristol finds it to be in the best interests of the City and its citizens to adopt a comprehensive fee resolution, reviewed and updated annually.

NOW THEREFORE, BE IT RESOLVED, by the City of Bristol to set/reaffirm the following schedule of fees and charges as provided below:

Description	Amount	Notes
GENERAL GOVERNMENT		
B/W COPIES (LETTER OR LEGAL SIZE)	\$0.25	PER PAGE
COLOR COPIES (LETTER OR LEGAL SIZE)	\$0.50	PER PAGE
COPIES LARGER THAN 11x17	\$3.00	PER PAGE
LATE FEES	\$10.00	
RETURN CHECK FEES	\$40.00	
ANIMAL LICENSE-DOG	\$10.00	ANNUAL RENEWAL
LOST TAG REPLACEMENT	\$7.50	
ANIMAL CONTROL CITATION-1ST OFFENSE	\$25.00	

ANIMAL CONTROL CITATION-2ND OFFENSE	\$50.00	
ANIMAL CONTROL CITATION-3RD OFFENSE	\$75.00	
CALENDAR YEAR LICENSES (JAN 1-DEC 31)		
PL-PACKAGE LIQUOR OFF-SALE LICENSE	\$300.00	
RL-RETAIL LIQUOR ON-SALE LICENSE	\$300.00	
RV PARK		
Daily	\$20.00	
Weekly	\$100.00	
Monthly	\$300.00	
BUILDING PERMITS		
PROJECT COST OF \$0.01-\$999.99	\$3.00	
PROJECT COST OF \$1000 +	\$5.00	
MCC MISC FEES AND ADD-ONS		
GOLF CART PERMIT	\$10.00	Replacement Sticker-\$10
WATER/WASTE WATER/SOLID WASTE		
WATER DEPOSIT	\$100.00	
PENALTY/LATE FEE	\$10.00	
METERED & UNMETERED WATER		
1ST 1100 GALLONS (minimum metered rate)	\$16.50	Water rate table on file at City Hall
RATE PER GALLON	\$0.0085	
HYDRANT METER RATE-PER GALLON	\$0.0085	
SEWER USER FEES		
MO. RESIDENTIAL SEWER	\$12.00	
COMMERCIAL SEWER USERS- Apartments	\$96.00	
COMMERCIAL SEWER USERS-Sun Dial	\$350.00	
SEWER SURCHARGE	\$28.00	
LAGOON SURCHARGE	\$4.00	
SOLID WASTE		
SOLID WASTE COLLECTION FEES-Monthly	\$20.00	
ILLEGAL OR OUT-OF-SEASON DUMPING	\$150.00	
SEASONAL SERVICE DISCONNECT		
ALL SERVICES OFF	\$50.00	CURB STOP MUST BE SHUT OFF

MINIMUM MONTHLY (IF SERVICES OFF)	\$30.00	MUST PAY SURCHARGES - \$44.50
ALL SERVICES ON	\$50.00	RESUME ALL SERVICES-CURB STOP ON

Note: Applicable sales tax may be required on fees and charges.

BE IT FURTHER RESOLVED that all rates & fees listed above will be effective July 10, 2023, be fairly and consistently applied, billed and collected by appropriate city staff and departments, and shall remain in place and in effect until changed by an act of the City Council.

Dated this 10TH day of July 2023.

APPROVED:

Christopher Farrell, Board President

New Business: Motion by Peckham, second by Schmieg to approve Building Permit 2023-03, from Candace Carlson. All members present voted aye. Motion carried. Due to the Bristol Community Club not being able to get a singer/band for the Street Dance, that has been canceled with a change of plans. So, the Special event Liquor License is also cancelled. Two applications were reviewed for the Seasonal Part Time maintenance help. A motion by Schmieg, second by Peckham to enter Executive Session pursuant to 1-25-2 at 7:32pm. Out at 7:34. A motion by Seifert, second by Schmieg to hire Jon Biersbach at \$16.00/hr, 10 hours minimum and 32 hours maximum per week. All members present voted aye. Motion carried.

Standing Committee Reports: Parks: Thank you to Lynn & Carol from the Bristol Greenhouse for planting flowers at the City Park!

Maintenance: A motion by Peckham, second by Johnson to approve the purchase of new bulbs for the light pole Christmas decorations hung each year. All members present voted aye. Motion carried.

Finance Officer: Rithmiller presented correspondence from Web Water, explaining a .33 cent increase in October. Rithmiller will look at the numbers to determine future water rates. A motion by Schmieg, second by Johnson to approve the May financials. All members present voted aye. Motion carried.

Motion to adjourn at 8:33pm by Schmieg, second by Johnson. All members present voted aye. Motion carried.

The next regular meeting will be held on Monday, August 7th, 2023, at 6:30 pm at Bristol City Hall.

Chloe Rithmiller

Estimated Cost of Publication: \$

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